



Draft Agenda for KPFGB Meeting 18/01/18

1. **Apologies**
2. **Minute of last meeting, 7/12/17: Approval and circulation.**
3. **Watergate, letter to Philip McKay: Response.**

Discussion took place about the pros and cons of locating the second section of the barrier where the Council were now proposing. It had been decided to write to Philip McKay at the Council to raise the Group's concerns about the new location for the barrier and the plan for flood waters to be diverted along Bremner Way.

Action ongoing: Committee members to contact Ken with feedback on the draft letter.

4. **Matters arising from AGM, 21/09/17**

- II. Chairman's report: To be posted on website with minute of AGM.
Action ongoing: Alastair G and Jim
- III. Treasurer's report: To be posted on website with minute of AGM.
Action ongoing: Alastair G and Jim

5. **Matters arising from meeting on 7/12/17:**

1. Resident's data: Discussion took place about the need to make sure that we had an up to date list of residents in KP and to notify Jim of any changes in tenancies. Alastair Mc. agreed to start visiting residents.

Action ongoing: Alastair Mc. indicated that he has been knocking on doors and is 50% complete.

2. Copies of reports: Ken asked if it was necessary to provide members with hard copies of the reports which he and John Mac had presented to the AGM.

Action ongoing: Jim to post copies of the reports as part of the AGM minute when Alastair G has completed work on the minute. Jim and Alastair G

Action ongoing: Ken, or other committee member, to deliver hard copies of the minute to those without e-mail when it has been completed. Ken and/or another committee member.

3. Other outstanding matters:



Action ongoing: Paul to pursue Aberdeenshire Council for copy of their flood report on the events of January 2016. Paul Laidlaw, SFF.

Action ongoing. Further discussion of volunteers' roles and tasks to take place once the Resilience Plan has been updated. Alastair G.

4. Contact with Alexander Burnett, MSP:

Discussion took place with AB about the priority which Kemnay would be given by Aberdeenshire Council once it was declared a PVA. He suggested that we should write to the Council to find out when they would begin planning for their next work cycle which starts in 2022 to make sure that we will be included on their priority list for flood defence work in the next six-year period.

Action: Letter to be written to Aberdeenshire to enquire about when they will begin planning for their next six- year flood defence work cycle. Ken.

5. Collection of data on house damages:

Discussion took place on the idea of developing a dossier of repair costs for all areas within Kemnay as this would assist Kemnay's case to be given a higher priority in the Council's next work cycle for Aberdeenshire.

Action: ongoing: Jim to continue to collect data.

6. Drain cleaning:

Alastair McLennan offered to pursue this matter on behalf of KPFGB.

Action ongoing: Alastair Mc continuing to explore the issue of drain cleaning on the remote path round KP and whether non-return valves were fitted to these drains.

7. Rotary pump:

Ken reported that the pump has been relocated and three people have keys to its location. During discussion it was suggested that a diesel fuel container be purchased.

Action ongoing: Diesel fuel container to be purchased. Ken.

8. Funding from Garioch Partnerships, purchase of equipment:

It was agreed that Alastair G would go ahead and purchase the same radios which Milton Meadows had identified on their equipment list.



It was also noted that Sasha Brydon was researching different systems of communication which might be used by the group in an emergency.

Action ongoing: Alastair G to purchase two twin packs of Walkie Talkies and high visibility vests with the KPFGB logo.

Action ongoing: Sasha Brydon to develop ideas for alternative communication systems

9. Allocation of tasks in relation to the Emergency Resilience Plan and KPFGB organisation:

Discussion on volunteers' roles and tasks will be looked at again once the Resilience Plan has been updated.

Action ongoing: Alastair G

10. Update on Resilience Plan:

Alastair G indicated that once he has completed work on revising the Resilience Plan a letter will be sent to members and residents with a copy of the plan and an explanation of what might be expected of volunteers.

It was also suggested that a "desktop" exercise should be organised before carrying out the first rehearsal of our Resilience Plan.

Action: Alastair Gill to develop scenario for desktop exercise.

Action ongoing: Resilience Plan to be updated. Alastair G.

Action: Emergency Contact list to be developed by Alastair Mc and sent to Ken.

6. **Actions arising from AOCB on 7/12/17:**

- a) Ken drew the committee's attention to the following actions which were carried forward from the November meeting-

Action ongoing: Jim to put together an e-mail explaining what KPFGB were trying to achieve and send this out to residents along with the revised membership/volunteer/residents contact details form.

- b) Ken informed the committee that he had received a letter from Paul Laidlaw at SFF seeking permission to use KPFGB contact information on their new website " *'mapping your community'* After discussion it was agreed to provide this information to SFF.

Action: Ken to contact Paul to let him know KPFGB was happy to have contact details added to their website.



c) Ken indicated that early in the new year KPFGB would have to give serious consideration to applying for more substantial funding than we had received to date if we wanted to initiate flood impact studies or other projects. It was agreed that this matter would be discussed early in the new year.

7. AOCB:

1. Discuss P&J article 29/12/17 re Ellon.

8. Date of next meeting: Discuss change of date for February meeting from 22/2/18 to 15/2/18 to avoid clash with KCC meeting.

9. IF TIME PERMITS:

1. Minute of meeting 23/11/17, approval and circulation
2. Matters arising from minute.