



## Agenda for KPFGB Committee Meeting 20<sup>th</sup> February 2019

**1. Apologies:**

**2. Report from MM-RCG-Irene.**

Irene said that she had been told that there are local Council budgets for flood prevention/risk management work but information about the extent of these funds was not readily available.

**Action:** Irene to carry out further investigation into this funding.

**3. Minutes of last meeting, 23-01-19: Approval and circulation.**

**4. Matters arising:**

**a) SEPA PVA Consultation: Update-Ken.**

It was also agreed that KPFGB needs to be involved in the next phase of discussion/planning with the Council when they are making plans to spend money on local flood prevention schemes. Ken said he would write to local councillors about this issue.

**Action:** Ken to write to local Councillors.

**b) Watergate: Update**

The idea of a Just Giving website was agreed as a good way forward and Jim agreed to set this up as well as approaching people he knew in a couple of local companies.

**Action:** Jim to set up a funding site with Just Giving.

**Action:** Jim to approach Safe Lift and Breedon Quarries to see if they might be willing to help KPFGB either in kind or through financial support.

**c) Rotary pump: Update**



John said that he has made a list of all the equipment which has been purchased or donated to KPFGB. It was agreed that the equipment should be marked with codes using permanent marker pens.

**Action:** John to pass final version of Inventory to Jim for storage on O365.

#### **d) Desktop exercise: Update**

It was agreed that the next committee meeting to be used to review the CRP, complete the appendices and mark KPFGB equipment.

**Action:** Committee members to read CRP before next meeting.

**Action:** Ken to bring equipment bag to next meeting so that equipment might be marked.

#### **e) Fund raising: Update**

He also reported that he had not managed to meet as yet with Tamara to investigate further sources of funding through the 'grant finder' website.

**Action:** Tamara will contact Ken to arrange a suitable time to meet.

#### **f) Issues arising from KPFGB AGM 2018:**

##### **1) Collection of membership fees:**

Jim Reported that the Mail Chimp campaign letter has been sent out to members. It was agreed that letters now needed to be sent to those members who had still not paid their membership fee.

**Action:** Jim to print out the Mail chimp campaign letter for Jim / John to post through member's doors.

##### **2) Report to OSCR:**

**Action:** Jim to meet John to get documentation of the accounts finalised.

**Action:** Jim to meet John to finalise the report.



**Action:** Jim to complete the Annual Report to OSCR. This will require paper copies to be signed by the Trustees and then for the report to be published on the KPFGB website.

**Action:** Jim and John to meet to finalise the report and get it submitted.

### **3) Audit of KPFGB accounts:**

**Action:** John to contact Garioch Partnerships to progress audit/inspection of our accounts.

**Action:** John has met with staff at Garioch Partnerships and hopes to complete this task shortly.

## **6. KPFGB response to SFF conference**

A copy of Jim's response to Paul's request had been sent to committee members. It was agreed that this was a useful piece of work which should be shared with KPFGB members.

**Action:** Jim to forward to KPFGB members via Mail Chimp.

## **7. AOCB:**

### **a) Newsletter**

It was agreed that it was time to brief KPFGB members on what had been taking place since the last newsletter had been sent out.

**Action:** Ken to do another newsletter to update members and residents.

### **b) Feedback from Inverurie consultation meeting 14-02-19- Irene**

### **c) Meeting with SEPA representatives re flood forecasting- Irene**

## **8. Date of next meeting:**

The next meeting is due to take place on the 20<sup>th</sup> of March, 2019 at 7.00pm in the Church Centre.