



# Draft Agenda for KPFGB Committee Meeting 22nd May 2019

## 1. Apologies:

## 2. Actions arising from discussion about KPFGB resilience plan-

**Action:**

Add web link to Kemnay Community Council plan which is on the KCC website

**Jim Buchan.**

**Action:**

Produce a crib sheet for the Co-ordinator and Focal Point roles so that if a key person is missing another volunteer can step in. This sheet should be laminated and made available to the relevant individuals in the event of an emergency.

**Jim Buchan**

**Action:**

Revisit the church list of volunteers and potentially add/update the list. Jim to approach people at church and will add confirmed names/contact details into the volunteer's appendix.

**Jim Buchan**

**Action:**

Issue a MailChimp message to KP residents asking them if they would be willing to volunteer their help in an emergency and to secure their consent for KPFGB to hold their contact details.

**Jim Buchan**

**Action:**

Contact each current volunteer to confirm that they are happy to be involved in any future flooding emergency. Jim to modify the current volunteer's list and ask folk to identify any special skills they might have, eg first aiders, nurses etc.

**Jim Buchan**

**Action:**

Contact KP residents and members to ask if they have any equipment or vehicles which might be used in an emergency. This information would then be recorded on the Available Assets List Appendix.

**Jim Buchan**

**Action:**

Jim to talk to Safe Lift and Bredon Quarry representatives and explore use of space/provision of a container or other assistance they might be willing to provide.

**Jim Buchan**

**Action:**

Write to all residents to identify anyone who might need special assistance in an emergency



and secure their consent to hold their contact details/type of assistance required etc.

**Jim Buchan**

**Annual Review:**

It was agreed to set a date for this in October each year (date to be added to the footer of the last-minute revision). Jim Buchan to make a proposal for this date and circulate it to members of the committee for their discussion/approval.

**Jim Buchan**

### **3. Report from MM-RCG-Irene.**

**Action:** Paul Laidlaw to carry out further investigation into Council budgets for flood prevention works.

Action for Jim – “off the record” to ask Iain Sutherland what the allocation of flood budgets is and which projects any funding has been allocated to.

**Action:** Discuss the matter of the 24% increase in rainfall at the KPFGB meeting with SEPA next week.

### **4. Minutes of last meeting, 20-02-19: Approval and circulation.**

### **5. Matters arising:**

#### **a) SEPA PVA Consultation:**

**(from previous meeting)** “it was agreed to contact the other ward councillors to update them on developments. Councillor Sebastian Leslie has indicated that he is interested in meeting with the committee as soon as possible. Ken agreed to contact the Councillor and get suitable dates for a meeting.”

**Action:** Ken to contact Councillor Sebastian Leslie and fix a date for a meeting.

#### **b) Watergate: Update**

**(from previous meeting)** “The idea of a Just Giving website was agreed as a good way forward and Jim agreed to set this up as well as approaching people he knew in a couple of local companies.”

**Action:** Jim to set up a funding site with Just Giving.

Jim indicated that this action is still to be carried out.

**Action:** Jim to approach two local companies to see if they might be willing to help KPFGB either in kind or through financial support.

Jim indicated that this action is still to be carried out.

#### **c) Rotary pump: Update.**

#### **d) Desktop exercise: Update**



**(from previous meeting)** “It was agreed that the next committee meeting to be used to ----- mark KPFGB equipment”.

It was agreed that Jim/Ken would get together to mark the equipment rather than take time at the meeting.

**Action:** Ken and Jim to mark equipment.

**e) Fund raising: Update**

**Action:**

Ken to put any bids made by him on O365 so that other committee members can see these.

**f) Issues arising from KPFGB AGM 2018:**

**1) Collection of membership fees:**

(from previous meeting) Action: Jim to print out the Mail chimp campaign letter for Jim / John to post through member’s doors.

**Action:** Jim to pass PDF version of letter to John who will help deliver these as necessary.

**2) Report to OSCR:**

**Action:**

Jim to scan and add the PDF versions to the web site and the complete the online submission to OSCR.

**f) KPFGB response to SFF conference**

**Action:** Jim to forward a copy of his response to KPFGB members via Mail Chimp and add it to the KPFGB website.

**g) AOCB:**

**1) Newsletter**

“ It was agreed that it was time to brief KPFGB members on what had been taking place since the last newsletter had been sent out.”

**Action:**

Ken to complete work on the newsletter.

**2 ) Meeting with SEPA representatives re flood forecasting-**

Irene, Jim and Ken have agreed to attend this meeting.

**h) Date of next meeting:**

(from previous meeting) The next meeting was due to take place on the 20<sup>th</sup> of March,2019 but it was decided to drop this meeting in favour of a meeting with Councillor Sebastian Leslie to update him on the current situation.



**Action:**

Ken to arrange a possible meeting with Councillor Leslie on either the 25<sup>th</sup> or 27<sup>th</sup> March. If it was a day time meeting Jim could arrange a meeting room at the church.

i) SFF Forum and Flood Re workshop at the Park hotel In Aberdeen on the 9<sup>th</sup> of March. Ken said he hoped for a good turnout of members at this meeting as it is the first such meeting on to take place north of Perth.

**6.** Feedback from KCC meeting 24/03/19 Ken

**7.** Objection to Milton housing development- see e-mails previously circulated

**8.** Meeting with Alex Burnett, MSP- 13/05/19

**9.** Attendance at KCC meeting 29/05/19

**10.** AOCB

**11.** Date of next meeting