



Charity Name – Kembhill Park Flood Group

Annual Report for period 1st Sept 2018/31st August 2019

Registered Charity number – SCO47830

Charity's principal address

Ruach
16 Kembhill Park
Kemnay
Aberdeenshire
AB515LW

Names of the Charity trustees on date of approval of Trustees Annual Report

Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Mr Ken Ledingham	Chairman		
Mr Jim Buchan	Secretary		
Mr Jamie Urquhart	Management Committee Member		

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who registered part way through the financial period)

Name	Dates acted if not for whole year

Structure, governance and management

Type of governing document	Constitution
Trustee recruitment & appointment	<ul style="list-style-type: none">The first group of Trustees were nominated by the KPFG Committee and approved by the Membership at the 2017 AGM, new appointments to the Board of Trustees shall be recommended by the current KPFG Committee and

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	affirmed by the membership at either an AGM or SGM;

Objectives and activities

Charitable purposes	<ul style="list-style-type: none">• E - The saving of lives;• O - The advancement of environmental protection or improvement;• P - any other purpose that may reasonably be regarded as analogous to any of the preceding purposes.
Summary of main objectives	<p>The aims of the Group shall be to save lives, advance community development and improve environmental protection. This will be done by:</p> <ul style="list-style-type: none">• Increase awareness about flood risk in the Kembhill Park and surrounding area.• Propose actions to reduce the risk of damage to property which could be caused by a repeat of the flood of 8th January 2016.• Provide a voice for residents in Kembhill Park and surrounding area who are members of this group concerning all matters in relation to flood risk and prevention.• Mitigate the risk of environmental pollution caused by raw sewage from the local sewage plant in the event of a flood event.

Achievements and Performance

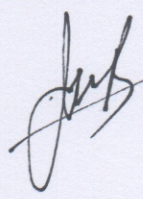
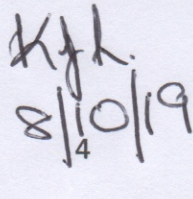
Summary of the main achievements of the charity during the financial period	<ul style="list-style-type: none">• Maintained robust procedures for financial accounting• Maintained lists of members and local residents who are not yet members
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	<ul style="list-style-type: none"> • Issued regular newsletters and email updates to members and the wider community. • Convened regular meetings of the Management Committee to advance work in relation to the establishment of and improvement of flood prevention facilities in the Kembhill Park and surrounding areas. • Established and maintained the Kembhill Park Flood Group (KPFG) website. • Maintained the KPFG Microsoft O365 tenancy which includes email account and secure file storage facilities for communication and file storage to support the work of the Management Committee. • Made a number of applications for funding to support the work of KPFG and to purchase flood prevention related equipment. • Enacted policies and procedures with regard to Data Protection and the new General Data Protection Rules legislation to ensure that the procedures for handling personal data are GDPR compliant. • Maintained operating procedures for the dirty water pump which was donated to the group by the area Rotary Club of Kintore & Kemnay District' group and conducted the annual test of the pump. • Investigated opportunities to collaborate with other local interested parties to jointly develop flood prevention strategies. • Maintained the KPFG Community Resilience Plan (CRP) which is now incorporated as an appendix in the Kemnay Community Council CRP. • Maintained close links with the Kemnay Community Council and the Milton Meadows Resilient
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	<p>Community Group (MM-RCG) concerning matters of local flood prevention.</p> <ul style="list-style-type: none"> • Had regular meetings with Aberdeenshire Council staff who are responsible for the deployment of the Watergate temporary flood barrier system which has been purchased by the Council for use in the event of a future flood event. • Witnessed the test deployment of the Watergate system by the Council contractor • Had meetings with local government elected representatives, SEPA and the Scottish Flood Forum. • Appointed ex officio members from other relevant organisations including the Milton Meadows Resilient Community Group, Sanctuary Housing and the Scottish Flood Forum to the KPFG management committee. • Maintained a close relationship with Kemnay Parish Church who have kindly provided facilities for monthly committee meetings and a list of volunteers who will be available in the event of a future flood event. • Maintained contact with a number of local businesses who will provide support in the event of a future flood event including provision of transport and fuel for the pump etc. • Maintained regular contact with the local MSP on matters concerning flood prevention and the National Flood Risk Assessment survey conducted by SEPA. Kembhill Park is now designated a Potentially Vulnerable Area (PVA) as a result of that exercise.
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	<ul style="list-style-type: none"> • Continue monitoring the Councils progress in implementing plans for flood prevention in the light of the establishment of Kemplill Park as a PVA • Attended and participated in the Scottish Flood Forum event in Aberdeen
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Financial Review

Brief Statement of the charity's policy on reserves	The charity aims to have sufficient funds to conduct its business and will invest any funds to improve flood defence and response facilities.
Details of any deficit	None
Donated facilities and services (if any)	None

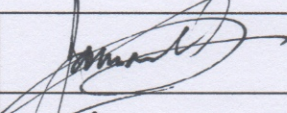
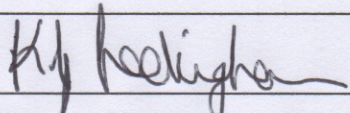
Other optional information

Now that PVA status has been achieved, KPFG continues to monitor progress towards the establishment of a permanent flood defence around the Kemplill Park and surrounding settlement. We anticipate that the Council will conduct a detailed Flood Risk Assessment (FRA) and intend to maintain close links with Council officials as this work proceeds to ensure that our interests are given full consideration. The FRA will open the door to the provision of a permanent flood defence solution. KPFG continues to maintain pressure on SEPA, the local Council and the Scottish Government to ensure that a permanent flood defence solution is implemented as soon as possible.

Declaration

The trustees declare that they have approved the trustees' above annual report

Signed on behalf of the Kemplill Park Flood Group Trustees.

Signatures		
Full Name(s)	JAMES M BUCHAN	KENNETH GEORGE HEALD
Position/Role	SECRETARY	CHAIRMAN
Date	8/10/2019	8/10/2019.